

# What's new at EUIPO

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## AGENDA

- SME Fund
- API
- New EUTM Filing
- Communication back-up
- Technical requirements
- Data carriers
- EUTM & RCD Guidelines
- ETMD EP

# SME FUND

Helping EU SMEs reach their full intellectual property potential



## SME FUND 2022 – KEY ELEMENTS

- ❖ Eligible beneficiaries: SMEs based in the EU
- ❖ Term to apply for a grant: from 10/1/2022 to 16/12/2022
- ❖ IP activities included: IP Scan, trade marks, designs, and patents
- ❖ Grant amounts:
  - Voucher 1 (IP Scan, trade marks, and designs): €1,500
  - Voucher 2 (patents): €750
- ❖ How it works:
  - Apply for the grant (response in up to 15 working days)
  - 4 months (extendable to 6) to initiate activities and request your first reimbursement to activate your voucher
  - Implementation period (6 months for voucher 1 and 12 months for voucher 2) to initiate more activities and request reimbursements (payment in 30 days)



## IP ACTIVITIES INCLUDED

	IP ACTIVITY	COVERAGE	INCLUDED FEES	REIMBURSEMENT %
Voucher 1	Trade marks & designs	National, regional, and EU levels	Application, class, examination, registration, publication, and deferment of publication fees	75%
		Outside of the EU	Basic, designation, and subsequent designation fees (*)	50%
Voucher 2	Patents	National level	Pre-grant (filing, search, and examination), grant, and publication fees	50%

(\*) Excluded fees: designation fees of EU countries and handling fees charged by the office of origin.

## THE ROLE OF THE IP REPRESENTATIVE

- An increasing number of IP representatives are applying to the fund on behalf of their SME clients
- Opportunity for IP representatives
- Ideally positioned to convince their clients of the benefits of the SME Fund
- Best entry point to inform SMEs about the services on offer and to assist with the application process
- Feedback has been positive so far
- New SMEs can benefit from IP protection



## MORE INFO

- All information on the EUIPO SME Fund website
- Send an e-mail to [information@euipo.europa.eu](mailto:information@euipo.europa.eu)
- Call us on +34 965 13 9100
- Live chat on EUIPO website
- FAQ: <https://euipo.europa.eu/ohimportal/nl/help-sme-fund>

## API – APPLICATION PROGRAMMING INTERFACE

Integrating EUTM filing straight into our customers' systems

- ❖ Ideal for big filers
- ❖ File trade marks via the API platform
- ❖ Save time!





## API – APPLICATION PROGRAMMING INTERFACE

- **July 2021**

Call for interest among Key Users to participate in a pilot project.

- **March 2022**

API as electronic means of Communication – DEC No ADM-22-22

- **April 2022**

First e-filing via the Application Programming Interface (API) platform received

- **During summer**

Users can request subscription to an API through the API Portal on the Office website

## NEW EUTM FILING

# File a trade mark application

How do you want to start your application?

[FILE A NEW TRADE MARK](#)

[IMPORT EXISTING FILE](#)

# Guide to **EUTM Filing** interface

## Languages

Personal reference 

A1

*Always click  for more information*

*Activate/deactivate  
FastTrack compatibility*



Fast track check

### Languages

Fill in this section before proceeding with the rest of the form

First language \*

Second language \* 




French



*The information in the form, and all subsequent steps, will be displayed in the language you selected as your first language*

Congratulations, your application is compatible with Fast track conditions.

 It is faster

 It is safer

[More Information](#)

*Mouse over for more information*



Word mark



Figurative mark



**Colour mark**

A colour mark consists exclusively of a single colour without contour or a combination of colours without contours



Sound mark



Colour mark



Multimedia mark



Save to drafts



Download PDF to review



Reset form



Export as XML



import a file

☰ Goods and services

*Indicate the goods and services the trade mark should cover*



Search terms from  
Harmonised Database



Type, paste or upload your list

*Using terms from Harmonised Database  
is compatible with FastTrack*

## Applicant and representative

Provide details of applicant(s) and representative

*Edit applicant  
details*

### Applicants

#### Applicant 1

ID: 10843

#### Owner 10843

Edinburgh GB

 Legal entity



ADD APPLICANT 

### Add applicant

How do you want to add an applicant?

Import from eSearch & insert data

Type your name or ID here

IMPORT

- OR -

CREATE A NEW APPLICANT

ADD REPRESENTATIVE 

### Add representative

How do you want to add an representative?

Import from eSearch & insert data

Type your name or ID here

IMPORT

- OR -

CREATE A NEW REPRESENTATIVE

*Applicants and representatives can be added  
by importing them from the eSearch plus  
database or by filling in the creation form*

## Claims

I want to claim priority, seniority, acquired distinctiveness or other types of claims

## Signature

### Important notice

Please review your application carefully. The following will not be possible, unless requested on the same business day:

- Changing your trade mark
- Extending the list of goods and services
- Getting a refund of the fees in cases of withdrawal or refusal

I understand and accept

### Application cost

Basic fee (one class)	850,00 €
Second class fee	50,00 €
Extra class fees (1 x 150€)	150,00 €

Full name \*

Full name

ADD SIGNATURE 

Capacity of signatory \*

- Select -

Applicant

Employee representative

Legal practitioner

Professional practitioner

Total classes

3

^ Total fee

1.050,00 €

 Payment process

 Review your application before proceeding to the payment

 GO TO PAYMENT



- Languages
- Trade mark
- Goods and services
- Applicant and representative
- Signature
- Payment process

# Your trademark application has been submitted and now will be examined

[DOWNLOAD RECEIPT](#)

**Important!** Review the receipt to check that the information entered on your application is correct.  
If you require further assistance regarding your application, please [contact us](#) and use the reference EEFEM202200000015480

[FILE ANOTHER TRADE MARK APPLICATION](#) or [GO TO YOUR USER AREA](#)

## Application details

EUTM APPLICATION NUMBER <b>018695245</b>	PROCESS NUMBER <b>EEFEM202200000015480</b>	PAYMENT METHOD <b>Current account</b>
PAYMENT TRANSACTION CODE <b>22CD74F9</b>	DATE OF SUBMISSION <b>16/6/2022</b>	TIME OF SUBMISSION <b>17:07</b>

Support

### Indicative timeline

- **16 JUNE 2022**  
**EUTM application received**  
EXAMINATION PERIOD
- **30 JUNE 2022**  
**Application published**  
OPPOSITION PERIOD
- **30 SEPTEMBER 2022**  
**EUTM registered and published**
- **2032**  
**EUTM expiry date**

Overall, how would you rate the online application tool? ☆☆☆☆☆

**Chat with us** — ✕

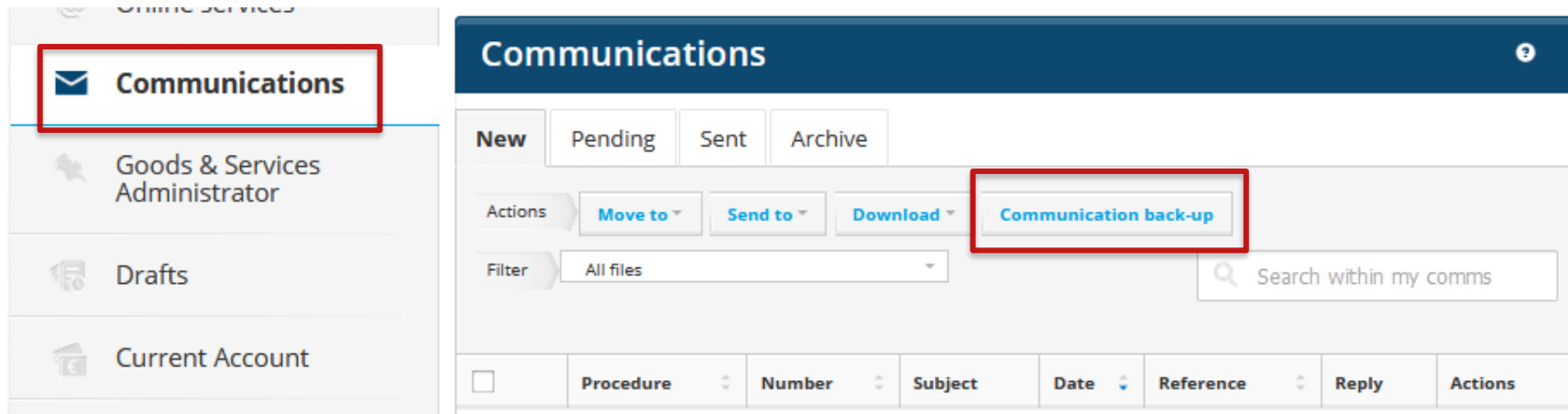
The Information Centre provides general information but does not offer legal advice. Go to EUIPO website. Personal data collected are entered into our internal Customer Relationship Management software to be processed for quality and statistical purposes.

In which language would you like to chat? \*

▼
 Choose item from the list

Cancel
Submit

## COMMUNICATION BACK UP



The screenshot displays the EUIPO user interface for communications. On the left, a sidebar menu includes 'Communications' (highlighted with a red box), 'Goods & Services Administrator', 'Drafts', and 'Current Account'. The main area is titled 'Communications' and features a top navigation bar with 'New', 'Pending', 'Sent', and 'Archive' tabs. Below this, an 'Actions' bar contains buttons for 'Move to', 'Send to', 'Download', and 'Communication back-up' (highlighted with a red box). A 'Filter' dropdown is set to 'All files', and a search box is labeled 'Search within my comms'. At the bottom, a table header lists columns: Procedure, Number, Subject, Date, Reference, Reply, and Actions.

### Terms and Conditions of Use for the 'Communication back-up'

- No specific e-operation is available in the User Area.
- A specific e-operation is available in the User Area, but this e-operation is temporarily not accessible due to technical malfunction.

## TECHNICAL REQUIREMENTS FOR ATTACHMENTS e-filing and communication

### Other electronic communication and actions

File size restrictions:

- maximum size per attachment: 20 MB;
- maximum total size of attachments: 1 GB (100 MB for opposition, cancellation and appeal communications);
- name length restriction for attachment files: 20 characters.

### MP4 files will be acceptable attachments only in the following opposition e-actions:

- Submit additional facts
- Submit proof of use
- Submit other documents

[Decision EX-20-9 of the Executive Director of the Office of 3 November 2020 concerning communication by electronic means](#)

## DATACARRIERS

### The Office accepts as data carriers:

Small portable storage drives such as USB flash drives, pen drives of similar memory units.

### The Office does not accept as data carriers:

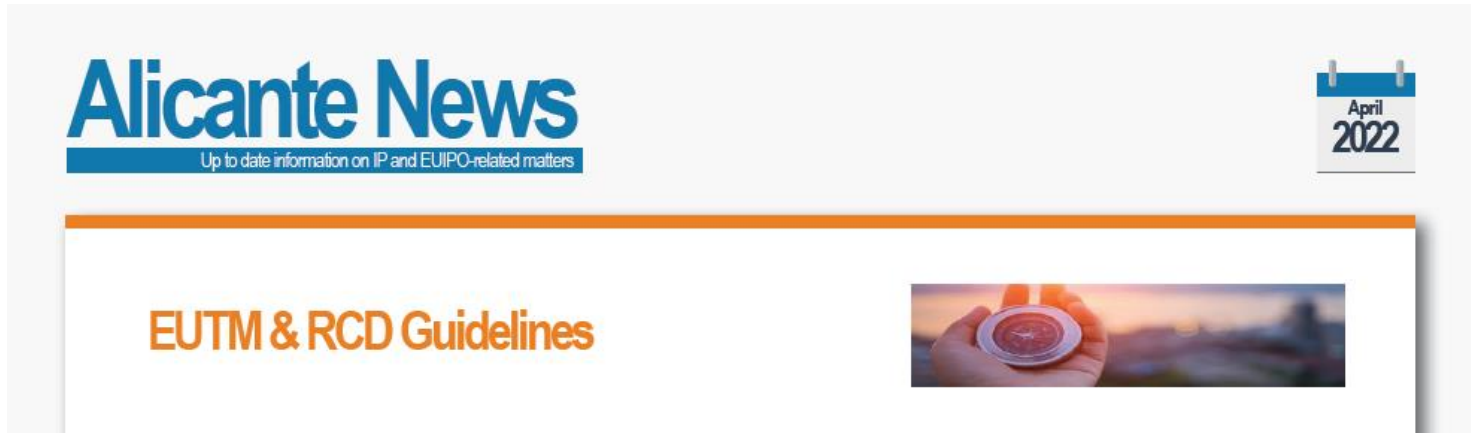
External hard drives, memory cards, CD ROMs, DVDs or other optical discs or magnetic



   
<https://euipo.europa.eu/knowledge/enrol/index.php?id=4525>

## EUTM & RCD GUIDELINES – what's new


April 2022



**Alicante News**  
Up to date information on IP and EUIPO-related matters

April  
2022

**EUTM & RCD Guidelines**



<https://euipo.europa.eu/ohimportal/en/alicante-news>

## EUTM & RCD GUIDELINES – what's new

### The 2022 EUIPO Guidelines

- Part A - Means of Communication, time limits
- Part A - Parties to the Proceedings and Professional representation
- Part B, Examination, Section 3, Classification
- Part C, Opposition, Section 1 and Section 3 Opposition proceedings
- Part E, Register Operations, Section 3, EUTMs and RCDs as objects of property
- Part M, International marks

## ETMD EDUCATION PROGRAMME



**E** | **ETMD**

EDUCATION PROGRAMME

*for paralegals*

## BACKGROUND

### Paralegals and EUIPO

- Paralegals are a very important group of the **EUIPO's Users community**
- **Involved in multiple activities**, assisting trademark attorneys, regarding the administration of EUTM and RCD processes on a day to day basis
- **Daily interaction** with the EUIPO staff, procedures, practices and tools



## BACKGROUND

### Current training for paralegals

- Some training offer available at national level
- Since 2015 on an annual basis, the EUIPO Academy has been organizing the *IP Course for Paralegals (2-3 days)*
- *ETMD EP for paralegals* responds to the need for structured training identified by User Associations and direct users

## PROGRAMME OVERVIEW



Approx. 80  
hours of tuition



1 workshops  
session



6 modules



Tuition fees:  
EUR 750



Language:  
English

### Time dedication:

- Side activity to a normal full-time working commitment
- Approx. 5 hours of weekly dedication, most activities at student's convenience

### Content:

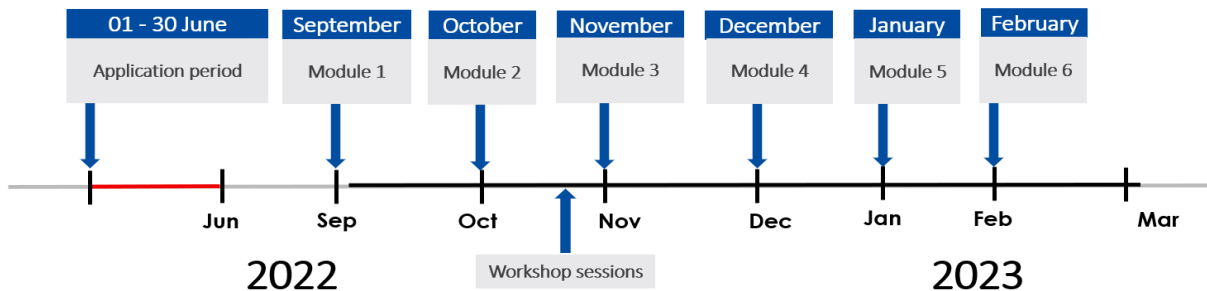
- EU trade marks and designs legal framework
- EUIPO's processes and the use of the EUIPO's online tools
- Hands-on approach allows applying acquired knowledge directly

## PROGRAMME OVERVIEW



EUIPO Trade Mark and Design Education Programme for Paralegals 2022/2023

## Timeline



**20 September 2022** – Module 1: Introduction to the EU trade marks and designs legal framework

**October 2022** – Module 2: Applying for an EUTM

**End of October 2022** – Workshop sessions

**November 2022** – Module 3: Procedural and evidentiary issues

- Entries in the Register

**December 2022** – Module 4: Applying for a Registered Community Design and invalidity proceedings

**January 2023** – Module 5: Opposition proceedings

**February 2023** – Module 6: Cancellation proceedings and Appeals

## APPLICATION PERIOD

The application period for the 2022/23 edition just closed.  
60 Available places are filled.

More information on the ETMD EP for Paralegals course can be found at:  
<https://euipo.europa.eu/ohimportal/en/etmdep/paralegals>

ETMD EP Guidelines: <https://euipo.europa.eu/ohimportal/en/etmdep/paralegals>



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**THANK YOU**

<b>Presentation</b>	<b>PPT Dutch Platform Formalities Officers</b>	
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